



# IMPORTANT UPDATE

## **Second Notice: Higher Education Emergency Relief Funds Grant**

As you are aware from the first notice, the U.S. Department of Education has made Emergency Financial Aid Grants available to students of our institution who need financial support for their expenses related to the disruption of campus operations due to the Coronavirus pandemic. This is an emergency aid grant to be used for additional expenses related to the disruption of normal campus operations due to the COVID-19 pandemic such as food, housing, technology, course materials, healthcare, and child-care.

Due to all ground courses being moved to an online format for the Spring 2020 term, we understand that all students attending residential courses this term have been affected to some degree and have likely incurred expenses related to the campus disruption cause by the pandemic.

South College has worked diligently to disburse this money to the best of our ability to all 3,100 students who are eligible (have a 2019-20 FAFSA on file, are active in class during the Spring 2020 term, are in good standing, and are eligible to receive federal financial aid). Checks are being mailed out to all eligible students by May 15 to the address that we have on file. By accepting the emergency grant aid and cashing the check, you attest that you have incurred expenses related to the campus disruption caused by the pandemic and understand that the grant is to be used to pay expenses such as food, housing, course materials, technology, health care, and child-care expenses. You are confirming that you will use these funds for these expenses.

If you have not yet completed your 2019-20 FAFSA, but wish to do so for consideration of this emergency relief funds grant, you may submit the FAFSA online at <https://fafsa.ed.gov> no later than May 31, 2020. Grant amounts were determined based on need as designated by the FAFSA and due to enrollment status in order to be consistent and award to as many students as possible during this time.

If you have not incurred any additional expenses due to the disruption of campus operations as the result of the Coronavirus pandemic, please respond by sending a written statement to that effect with your signature and date to your Financial Aid office and your check will be voided. You can email this notice and any other questions regarding this grant to your campus Financial Aid office at [emergencyrelieffunds@south.edu](mailto:emergencyrelieffunds@south.edu).

## **Loss of Income**

If you have recently had a change in employment status, or a significant and permanent loss of income, you may request that the Financial Aid Office recalculate your student aid based upon your new income. You can initiate this process by emailing a request for [emergencyrelieffunds@south.edu](mailto:emergencyrelieffunds@south.edu). You will need to include details such as the date of the loss of income, the reason for the loss of income (lay-off, plant closure, termination, etc...) and the anticipated amount of the loss from the prior year. Your request will <https://enroll.south.edu> and click the help button. You will then be prompted to choose your type of question (Financial Planning) and submit your request for review. This will prompt a Financial Aid Officer

to reach out to you to collect verification of loss of income documentation for further consideration and processing.

Thanks for your patience as we allowed time for students to confirm eligibility and worked through a process to help as many of our students as possible with this grant.

**Dr. Carol Colvin**

Vice President of Financial Aid

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